

Robbers Roost Men's Group Service Positions

- **Archives**: Work with the District Archives committee to help gather and organize district experience, strength, and hope historical and testimonial information.
- **Clean Up**: Remain after meetings to wash cups and clean meeting surfaces. Empty trash in dumpster.
- **Coffee/Setup**: Stock Coffee, Tea & supplies. Service coffee and hot water machines. Arrive early to insure coffee is made prior to meetings.
- **Corrections**: Liason with the District Corrections Committee. Announce jail meetings and other corrections related service opportunities in our meeting.
- **Cooperation with Professional Community (CPC)**:
- **Grapevine Rep**: Carry the message of AA by promoting through attraction to the Grapevine publication, written contributions by members of the fellowship, financially supported only through its subscription income. Announce at meetings the availability of subscription information and remind people to recycle their old issues by placing them in the bin. Report at Group Conscience on District meetings and any problems or concerns.
- **General Service Rep (GSR)**: A trusted servant who is the conduit of information from District and GSO to the business meeting, and reports our group conscience decisions at the monthly District meeting: 3rd Monday of each month, 6:30pm, First Baptist Church, 1237 Pine Street, Boulder. Attend four Area Assemblies a year. An assembly is a gathering of all the groups who chose to attend, GSRs and the associated DCM (District Committee Member). Our district is 24. At assemblies you will get a report from all the area chairs (corrections, public information, etc) and from the Area Delegate. Once every two years you will vote on filling the area delegate(s) and their choices for open area chair positions (see the AA pamphlet GSR: The Most Important Job in A.A.).
- **Alternate General Service Rep (Alt GSR)**: Serve in the absence of regular GSR. They do not have a vote at the District meeting unless their GSR is not present, but are encouraged to attend any meetings the GSR does. It is suggested the Alternate GSR get a Service Sponsor.
- **Group Service Coordinator**: Seek out service commitments for our group. Maintain a list of RR persons who commit to participate in our agreed service and call them with reminders.
- **Intergroup Rep**: Attend Boulder County Intergroup meetings, last Tuesday of each month, 7:00 PM, Shepherd of the Hills Lutheran Church, 7077 Harvest Road, off Lookout Road, Gunbarrel. This body which manages our Central Office and The Message (local newsletter), and is a forum for group IG representatives. Report our status to IG, and IG meeting issues to Group Conscience.
- **Literature**: Stock the literature bin with Big Books & 12x12's, the main literature of our program. Big Books & 12x12's are provided at no cost for members who cannot afford to purchase the books. Be available before and after meetings to provide members with literature upon request. All books are sold at the same price as purchased from central office, no markup is added. Also keep the bin stocked with AA pamphlets and District meeting schedules available from Central Office.
- **Phone List**: At least once a month, update the list from the master mark-up copy in the meeting binder. Email updated list to the Web Coordinator for archiving. Deliver copies of the phone list to the meeting binder. Once a year, go through list and call each person (delegate this service to others if needed). Remove old numbers, people who do not wish to be on the list or those who you know are no longer with the group.

- **Public Information (PI) Rep:** Work with the District Public information Committee to carry the message to the alcoholic who still suffers. Public information reaches the alcoholic in three ways: informing the public about the AA program, informing “the third person” whose work is or may be involved with the active alcoholic, keeping the fellowship well informed, so that members and groups may carry the message effectively. Report at Group Conscience on District meetings and any problems or concerns.
- **Secretary:** Moderate our Group Conscience meetings. Document minutes from GC meetings for review/approval at the next GC meeting. Submit GC meeting minutes to Web Coordinator for archiving.
- **Treasurer:** Record meeting hat contributions and pink corrections contributions in the ledger. Pay miscellaneous expenses for coffee/tea, literature, etc. Keep prudent reserve of \$200 for GSR Area Assembly travel expenses. Make quarterly contributions of balance after expenses and prudent reserve as follows: 1/3 to Sister Carmen in the name of our meeting place owner. Remaining 2/3 as follows: 50% to Central Office, 30% to District-24, 10% to Area-10, 10% to GSO.
- **Treatment Rep:** Work with the District Treatment Committee which is the liaison to local treatment facilities, works to provide regular AA meetings for patients by finding volunteers to chair and speak at them, provides new and used literature whenever possible to people in hospitals and treatment centers. Report at Group Conscience on District meetings and any problems or concerns
- **Web Coordinator:** Maintain our robbersroostmensgroup.com web site. This includes posting GC minutes and upcoming event information, maintain links to District, Area, and GSO AA web sites.